



BONITA UNIFIED SCHOOL DISTRICT

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Superintendent

Gary J. Rapkin, Ph.D.

Assistant Superintendents

Lois Klein, – Educational Services

Curtis Frick – Human Resources Development

Ann Sparks – Business Services

Board of Education

Chuck Coyne

Glenn Creiman

Jim Elliot

Diane Koach

Patti Latourelle

Summary Bond Oversight Committee October 13, 2010

1.0 Attendance:

1.1 Present:

Rob Anderson, Robin Carder, Tim Hepburn, Isabelle Huber, Steve Johnson, Michelle Kechichian, Alta Skinner

1.2 Absent:

Emmett Badar
Don Green

1.3 Guests:

Steve McGuckin, Capital Program Management
Paul Chambers, Capital Program Management
Roy Combs, Bernards
Julio Barrios, Bernards
Cari Combs, Community
Jeff Nigro, Nigro & Nigro PC

1.4 Others Present:

Ann Sparks, Assistant Superintendent Business Services
Donna Martin, Administrative Assistant Business Services

2.0 Handouts:

Agenda 10/13/10
Summary 7/14/10
Measure C and Measure AB Budget Report October, 2010

3.0 Items Discussed:

3.1 Welcome:

Alta Skinner called the meeting to order at 6:01 pm. Introductions were made and the new members, Isabelle Huber and Rob Anderson were welcomed.

3.2 Election of Officers:

Alta Skinner was re-elected as Chairperson. Robin Carder was re-elected as Vice Chairperson.

3.3 Approval of Summary:

Summary of 7/14/10 was approved as presented.

3.4 2009-10 Audit Report:

Mr. Jeff Nigro, of Nigro & Nigro PC, Certified Public Accountants, presented the 2009-2010 Measure "C" and "AB" General Obligation Bond Building Fund Audit Report. It is their opinion that the District complied with the requirements for

Measure “C” and Measure “AB” proceeds and no internal control deficiencies were identified.

3.5 Update on Modernization Projects:

Roy Combs reviewed the status of the modernization projects still in progress at Oak Mesa Elementary School and the Ed Jones Educational Center (Chaparral/Vista). The final classroom at Oak Mesa was moved in to as of today. Interim housing will be removed from the campus next week. Mr. Combs reviewed the history of the contractor issues at Oak Mesa for the new members of the Committee. The new contractor for the project at Oak Mesa is Chap, Inc., the same contractor for Chaparral/Vista. The project should be completed by the first of December. The Chaparral/Vista project is basically completed. Ms. Skinner asked to arrange a tour of the campus. Ms. Sparks announced that there would be a grand opening with the Board of Education and the Bond Committee in attendance. Ms. Sparks will notify the Committee as soon as arrangements are made. Steve McGuckin of Capital Program Management discussed the current project budget reports for Measure C and Measure AB. There is a small adjustment to the overall Measure C program balance resulting from an adjustment in the bid for Oak Mesa, construction cost increases at Oak Mesa ES and Grace Miller ES, additional equipment at Roynon ES and the computer lab at Ramona MS, additional electrical work for the data/voice network cabling project at Oak Mesa and additional contract adjustment for the Chaparral project. Measure AB project budgets are in the start up phases. CPM is currently using a flat escalation rate to process the budgets and will recalculate the balances over time. Both high school gymnasium projects have the architectural and engineering services identified and the Ramona shade shelter is completed.

3.6 Budget Update:

Steve McGuckin gave a short overview of the budget program handled by Capital Program Management for the new members before he began his discussion of the project budget reports. Measure C still has funds available due to increased funds from the State and that the District was able to obtain good construction costs overall. Discussion followed on the decision process for expending of the fund balances. Ms. Sparks advised the Committee that any additional projects had to have been included in the Master Facilities Plan and the Board of Education would make the decision on how to spend the balance. Measure AB projects are in the start up phase. The Ramona Middle School shade structure project is completed.

3.7 Project Updates: The San Dimas gymnasium modernization project has had some changes to the scope to include interim housing for the coaches offices, and changing areas. It is anticipated this project will go out to bid in November along with the Bonita High School gymnasium expansion project. Division of State Architect has approved the Bonita High School gymnasium project and awarding of the bids will be in December 2010. Staff is continuing design discussion for the Bonita Center for the Arts. As soon as renderings are available they will be posted on the District Web page. The parking area for the project for the Center for the Arts is in the planning stages. Ms. Sparks advised the Committee that some existing spaces may be lost with the construction of the building, but staff is looking at available parking at Lone Hill Middle School and the New Song Church for special events. The contractor for the project, Tilden-Coil Constructors, gave a presentation to the Board of Education on October 6, 2010. Staff are meeting with architects on the San Dimas High School stadium renovation project and are in the planning stages of the project.

5.0 Report to Board Alta Skinner and Robin Carder have agreed to give the annual report to the Board of Education on November 3, 2010. All members are invited to attend.

6.0 Comments from the Public:
There were no public comments.

7.0 Adjournment: The meeting was adjourned at 7:20 pm with a unanimous vote. The next meeting will be held on January 19, 2011 at 6:00 pm in the Board room.